

**DOWNTOWN ORILLIA MANAGEMENT BOARD
REGULAR MEETING
MINUTES**

Tuesday July 17, 2018

6:00PM

in the DMB Board Room

33 Mississauga St. W.

(Accessible entrance is located at the back entrance off Andrew Street)

Present: Michael Knight, Allan Francoz, Susan Willsey, Al Wallace, Councillor Pat Hehn

Regrets: Mary VanSinclair, Dianne Cipolla, Ron Spencer

Also Present: Courtney Thompson, Lisa Thomson-Roop (staff)

1. Open Session

2. Chair – Michael Knight

3. Call to Order – 6:17pm

4. Approval of Agenda – Carried.

5. Disclosure of Interest

6. Deputations

7. Minutes

June 14, 2018 – Carried.

8. Closed Session

There are no Closed Session Items.

9. Correspondence – Information Items

a. Office of the Mayor – Tag Days – Ramara Youth Soccer Club

b. Office of the City Clerk – Children’s Candlelight Parade and Free Holiday Parking – Approval

c. Treasury – DMB Budget Report – Ending May 2018

d. Office of the Mayor – Tag Days – 1st Orillia Scouting Group
Receive as Information.

10. Correspondence – Action Items

a. Paper Kapers – Email – FYI Downtown Letter

Direction: Councillor Hehn has already responded to her to let her know about mental health workshop on July 31, 2018.

Respond with letter.

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11. Reports

- a. Financial Report

Motion 1

Moved: Allan Francoz

Seconded: Susan Willsey

“THAT the Downtown Orillia Management Board pay the financials presented in the July 17, 2018 Financial Report in the amount of \$4,905.30”

Carried.

- b. Events Committee

Receive as Information.

Explore moving May event to long weekend to take advantage of tourist traffic.

Explore food theme – contest between merchants etc. Partner with charity such as Jubilee House i.e. soup fundraiser

- c. BIA Workshop – Mental Health and Safety – Update

Receive as Information.

BIA will provide water and/or coffee.

- d. Parking Phone App

Direction: Send validation information and app info to merchants once we know launch date.

- e. Parking Working Group – Final Report for Comment

Direction: Set up a meeting with Parking Working Group DMB members to work together and report back to the board.

- f. Downtown Streetscape Improvement Plan

Receive as information.

- g. Beautification, Maintenance and Seasonal Décor Committee

New Sidewalk Plow/Cleaner

Receive as information.

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- h. Sidewalk Use Policy- Draft

Motion 2

Moved: Allan Francoz

Seconded: Al Wallace

**“THAT the Downtown Orillia Management Board adopt Policy 17.1
Business Approval of Sidewalk Use in BIA as presented.”
Carried.**

Direction: Send out notice to merchants.

Revise form. Add digital picture area at the form with area.

- i. Transit Advisory Committee
Receive as information.
- j. Farmers' Market Management Committee
Receive as information.
- k. Chamber of Commerce Update
Receive as information.

12. Deputation Motions

13. Date of Next Meeting –August 21, 2018

14. Adjournment – 7:14pm